



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Meeting to be held in Civic Hall, Leeds, LS1 1UR
Wednesday, 20th May, 2015 at 4.30 pm

Councillors:

J Dunn	Ardsley and Robin Hood;
L Mulherin	Ardsley and Robin Hood;
K Renshaw	Ardsley and Robin Hood;
R Finnigan	Morley North;
B Gettings	Morley North;
T Leadley	Morley North;
N Dawson	Morley South;
J Elliott	Morley South;
S Varley	Morley South;
K Bruce	Rothwell;
S Golton	Rothwell;
D Nagle	Rothwell;





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Hea of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 23 MARCH 2015</p> <p>To confirm as a correct record, the minutes of the meeting held on 23 March 2015</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>ELECTION OF THE COMMUNITY COMMITTEE CHAIR FOR THE 2015/2016 MUNICIPAL YEAR</p> <p>To receive and consider the attached report of the City Solicitor.</p>	5 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 29 June at 4.00 p.m.</p>	

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OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 23RD MARCH, 2015

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, J Elliott,
R Finnigan, B Gettings, S Golton,
T Leadley, L Mulherin, D Nagle,
K Renshaw and S Varley

27 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee. On this occasion there were no members of the public in attendance.

28 Minutes - 2 February 2015

RESOLVED – That the minutes of the meeting held on 2 February 2015 be confirmed as a correct record subject to the following amendment:

Minute No 25 – Summary of Key Work

Further to the minute published, Councillor S Golton had raised an objection that the Community Centre Review had not been brought back to the full Community Committee and as the Community Committee was the democratic discussion and decision making process that such an issue should have been brought to all Members.

Members further discussed involvement in the Community Centre Review which included input at Ward Member Briefings, meetings with the Executive Board Member and discussion at the Community Centre Sub-Group.

29 Wellbeing Report

The report of the South East Area Leader sought to provide Members with the following:

- Details of the Wellbeing budget position
- An update on the revenue, capital and youth activities fund elements of the Wellbeing Budget
- Details of revenue projects agreed to date
- Details of Youth Activities fund agreed to date
- Details of revenue funding for consideration and approval
- Details of proposed ring-fences for 2015/16
- Details of activities funded through the Youth Activities Fund
- The current position of the Small Grants Budget

Minutes to be approved at the meeting
to be held on 20 May 2015

Aretha Hanson, Area Officer presented the report:

The following was discussed:

- Proposed increase to the Community Committee's communication budget – some concern was expressed whether this was necessary and it was suggested that the Community Committee's communication strategy be reviewed in the next year.
- Increase to the contribution for the Neighbourhood Improvement Officer commissioned by Health for All. The amount of the proposed increase was queried but, following a discussion and vote proposal was approved.
- Possibility of purchasing portable skate park equipment.
- Funding for off-road bikes – following reports that West Yorkshire Police would not be bidding for funding in 2015/16 it was asked whether this could be considered further with Parks and Countryside.
- With regard to the application for litter bins it was asked if enforcement action could be taken and whether the covert CCTV could be used to support action in the Drighlington Bypass and Hodgson Lane areas. Covert cameras having previously been purchased through Wellbeing Funding. This would be referred to the Environmental Action Team.

RESOLVED -

- (1) That the report be noted.
- (2) That the position of the Wellbeing, Capital and Activities fund elements of the Wellbeing Budgets be noted.
- (3) That the revenue projects already agreed be noted.
- (4) That details of Youth Activities Fund agreed to date be noted.
- (5) That proposed ring fences for 2015/16 be approved.
- (6) That the following projects be approved:
 - Outer South Garden Maintenance Scheme - £33,000 – Approved
 - Ground Perimeter Fencing – Woodkirk Valley FC - £3,000 – approved.
 - Rothwell May Day Celebrations - £1,000- approved
 - Drighlington Library Replacement of Public Use Computers - £1,100 approved
 - Drighlington Bypass and Hodgson Lane Litterbins - £600 approved
- (7) That the small grants situation be noted.

30 Summary of Key Work

The report of the South East Area Leader brought Members' attention to work which the Area Support Team was engaged in based on priorities identified by the Community Committee that were not covered elsewhere on the Agenda.

Aretha Hanson, Area Officer presented the report.

Issues discussed included the following:

- The Children's and Families Sub Group had met on 25 February 2015 and had reviewed applications for Youth Activities Funds for 2015/16. Consultation had also included young people.
- Employment, Skills and Welfare – reference was made to the workshop held prior to the meeting and the successful jobs fair that had been held.
- Environment and Community Safety – It was reported that the Environmental Action Teams had now moved to more joined up working methods and a request was made to look at expanding areas for litter picking and whether more enforcement work could be undertaken. Crime had fallen overall in the Outer South Area and there was a Wellbeing application anticipated for funding for crime prevention packs. Members also discussed child sexual exploitation and whether this could form part of a future workshop discussion.
- Health and Wellbeing – Members were given an update on the Social Prescribing work and a funding bid had been submitted for work in the Outer South Area. Eighty percent of the Wellbeing packs had been distributed by the end of February and an evaluation of the scheme was being undertaken. There was still some work to do on identifying those most in need of the packs. Reference was also made to the Childhood Obesity Programme and Obesity & Physical Activity and the 'Sugar Swaps' Campaign.
- Adult Social Care – The Older People's Working Group had met and discussed evaluations of the Wellbeing Packs and Outer South Garden Maintenance Scheme.
- Community Centre Review – The Area Leader provided a verbal update on the views of the Community Centre sub group following the meeting held on 12th March 2015. At that meeting the sub group had considered a number of available options regarding the future of those Community Centres located within the Outer South area. It was noted that the Community Centre sub group had expressed the following views:-
 - St Gabriel's Community Centre: support for option 3, as detailed within the submitted report
 - Gildersome Community Centre: support for the option set out in the paper
 - Lewisham Community Centre: support for the option set out in the paper
 - Windmill Community Centre: support for option 3, as detailed within the submitted report.

In conclusion, the Community Committee concurred with the views of the Community Centre sub group.

RESOLVED – That the report be noted

31 Dates, Times and Venues of Community Committee Meetings 2015/16

Minutes to be approved at the meeting
to be held on 20 May 2015

The report of the City Solicitor requested that Members give consideration to agreeing a Community Committee schedule for the 2015/16 municipal year and to also give consideration as to whether any revisions to the current meeting and venue arrangements should be explored.

The following dates and times had been proposed in the report:

- Monday, 29th June 2015
- Monday, 10th September 2015
- Monday, 30th November 2015
- Monday, 14th March 2016

Meetings to commence at 4.00 p.m.

RESOLVED – That the report be noted and the following dates be agreed:

- Monday, 29th June 2015
- Monday, 10th September 2015
- Monday, 30th November 2015
- Monday, 14th March 2016

Meetings to commence at 4.00 p.m.



Report of the City Solicitor

Report to: Outer South Community Committee

Ardley & Robin Hood, Morley North, Morley South and Rothwell Wards.

Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194

Date: Wednesday, 20 May 2015 **For decision**

Election of the Community Committee Chair for the 2015/2016 Municipal Year

Purpose of report

1. The purpose of this report is to set out the arrangements for the election of Chairs for Community Committees and that in line with this process, to recommend that this Community Committee elects an eligible Member to the position of Community Committee Chair for the 2015/2016 municipal year.

Main issues

2. The Community Committee Procedure Rules state that the Chair will be elected from amongst the City Councillors eligible to serve on that Committee.
3. Each Political Group with Members elected within a Community Committee's boundary may submit a nomination from amongst the Members on the Community Committee to Chair that Committee, via the Group Whip. An Independent Member may also put forward a nomination.
4. The deadline for the submission of nominations for the position of Chair was 5.00pm on Tuesday, 19th May 2015. The Community Committee will be notified at the meeting of the nominations which have been received, prior to the election taking place.

5. The Chair will be elected by an overall majority of first votes cast by those Members eligible to do so and present at the meeting. The Member presiding at the meeting as Chair will not have a second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
6. Where an overall majority of votes cannot be obtained, or it is not possible to hold or convene a quorate meeting of the Community Committee, or for any other reason a decision is not possible in advance of the Annual Council Meeting, then the appointment will be made at the Annual Council Meeting.
7. The relevant extract of the Community Committee Procedure Rules, which relates to the appointment of Chair process can be found at Appendix A.

Options

8. In terms of options, Committee Members are invited to elect a Chair from the nominees submitted, as reported to the meeting.

Corporate Considerations

Consultation and engagement

9. All Group Whips and Independent Members have been given due notice of the deadlines relating to the submission of nominations for the position of Community Committee Chairs, and have been provided with details of the process.

Legal implications, access to information and call in

10. In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to those decisions taken by Community Committees.
11. The process summarised above regarding the election of Community Committee Chairs is in line with current Procedure Rules, as appended.

Risk Management

12. There are no risks directly arising from the submission of this report to the Community Committee, however, not electing a Chair for the 2015/16 municipal year at this meeting will mean that the matter would be resolved at the Annual Council Meeting.

Conclusion

13. The Community Committee Procedure Rules state that the Chair of each Committee will be elected from amongst the City Councillors eligible to serve on that Committee. The Committee therefore is recommended to elect a Chair at this meeting for the 2015/2016 Municipal Year, from the nominations which have been received.

Recommendations

14. Members of the Community Committee are recommended to elect a Community Committee Chair for the 2015/2016 Municipal Year, from amongst the nominations which have been received.

Background information

15. Not applicable

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Extract from Community Committee Procedure Rules

2.0 APPOINTMENT OF CHAIR

2.1 The Chair of each Community Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.

2.2 Each political Group¹ with Members elected within a Community Committee area may put forward a nomination from amongst Members on the Community Committee to Chair the Community Committee. An Independent Member may also put forward a nomination.

2.3 All nominations must be notified to the Head of Governance Services by no later than 5pm the day before the meeting convened to consider the appointment of the Chair. The Head of Governance Services will give appropriate notice to whips and Independent Members of this deadline.

2.4 Community Committees will meet to agree the election of Chair for the forthcoming Municipal Year during the period that is the first working day after the nomination process closes, and the last working day before the Annual Council Meeting.

2.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

2.6 All agreed appointments will be reported to the Annual Council Meeting.

2.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Community Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.

2.8 Where it has not been possible to hold a meeting of the Community Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Community Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

2.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Community Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Community Committee.

2.10 Where it has not been possible to hold a meeting of the Community Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.

2.11 Where Council has made an appointment of Chair of a Community Committee the decision will be reported to the relevant Community Committee.

¹ A nomination from a political group must be forwarded by a Whip
Page 9

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